



**Board Meeting Minutes  
February 21, 2018  
Republic Services  
1220 Commerce Street  
Conover, North Carolina 28613**

**A. Call Meeting to Order:**

10:00 a.m. the December 13, 2018, meeting was reconvened and a **motion** to adjourn the meeting was made by Officer Hamby and second by Officer Bost. A vote was called and motion passed with no opposition.

The NC-SWANA board meeting was called to order by President Mike Brinchek at 10:05 a.m. on February 21, 2018.

**Present:**

Board Members present: President Mike Brinchek, Vice President Scott Bost, Secretary Tracy Nestor, Treasurer Rodney Hamby, Past President Chris Stahl, Director Amanda Bader, Director Joe Hack, Director John Pflieger, Director Joe Readling, Director Michele Sakwa, Director Marcie Smith, Director Joe Suleyman, Young Professional's Ambassador David Walker, and guest Tommy Stevens.

Board Members not in attendance: Director Jim Woodie.

**B. Review and Approval of Agenda:**

The Board reviewed, discussed, and amended the meeting agenda. A **motion** to approve the agenda as amended was made by Officer Bost and second by Officer Hamby. A vote was called and motion passed with no opposition.

**C. Review and Approval Minutes:**

The Board reviewed and discussed the October 2017, Board Retreat minutes. A **motion** to approve minutes was made by Officer Hamby and second by Officer Bost. A vote was called and motion passed with no opposition.

The Board reviewed and discussed December 13, 2017, Board Meeting minutes. A **motion** to approve minutes as amended was made by Director Smith and second by Director Suleyman. A vote was called and motion passed with no opposition.

**D. Officer Reports:**

i. President Mike Brinchek:

a. Legislative Liaison:

Tommy Stevens provided background and credentials to fill the position as Legislative Liaison for NC SWANA. Mr. Stevens was asked to leave the meeting while the Subcommittee gave a summarization of their discussions with Mr. Stevens. A **motion** was made by Director Suleyman and second by Officer Bost to approve a one-year contract to include a mutual termination of convenience clause. A vote was called and motion passed with no opposition.

b. Young Professional Ambassador:

David Walker with SCS Engineers was introduced to the board. Mr. Walker provided ideas on how encourage more Young Professional participation.

c. CRA Booth:

Director Bader agreed to manage the NC SWANA booth at the CRA Conference. President Brinchek will contact CRA to discuss possible future joint conferences.

ii. Treasurer:

Officer Hamby informed the Board taxes have been signed and submitted. He also submitted the Chapter balance sheet to National SWANA. After a discussion, Officer Hamby agreed to investigate to have a third-party audit NC SWANA's accounts.

After discussing revenues and expenses the Board established a budget subcommittee that consists of Past President Stahl, Director Bader, and Director Pflieger.

**E. IB Update:**

i. 2018 Mid-Year Meeting – Quebec City

Jan McHargue will be attending the IB Annual Conference in Quebec City, Canada in March.

**F. Safety Ambassador Update:**

Director Pflieger provided an update on national fatalities and informed the Board that this year has been unfavorable for our industry.

**G. Committee Reports:**

i. Programs /Arrangements:

a. Spring 2018 Conference:

i. Program Review:

Officer Brinchek, Officer Nestor, Director Readling, Director Bader, and Director Suleyman are to discuss and finalize the program.

ii. Facility Tour:

After a brief discussion a decision was made to organize a tour of the French Chocolate Factory for the 2018 Fall Conference.

iii. Young Professional Event:

President Brinchek will contact Mr. Walker to discuss Young Professionals event for the Asheville conference.

b. Fall 2018 Conference:

No report.

c. Quad State 2019 Conference:

No report.

- ii. Road-E-O:  
The Board reviewed and discussed the 2018 Road-E-O budget. A **motion** to approve the budget was made by Director Joe Suleyman and second by Director Sakwa. A vote was called and motion passed with no opposition.
- iii. Scholarship:
  - 1. 2018 Schedule:  
Scholarship Committee is to post information on the website.
- iv. Membership:  
No report.
- v. Training:  
No report.
- vi. Audit:  
No report.
- vii. Policy:  
No report.
- viii. Technical:  
No report.
- ix. Website:
  - a. Updates:  
Director Sakwa updated the Board on the new website design that will focus on events and training. The new design is scheduled to launch after the Spring Conference.  
  
The Board discussed how to reduce the number of tickets on the website for events. A **motion** was made by Officer Nestor and second by Past President Stahl to increase the amount charged for Exhibitors to include electricity, eliminating one ticket for the upcoming Spring Conference. A vote was called and motion passed with no opposition.
  - b. Newsletter:  
Board members are to provide final comments by Wednesday, February 28, 2018.
- x. Waste Reduction and Recycling:  
No report.
- xi. Nominations:  
No report.
- xii. By-Laws  
No report.

**H. Old Business:**

i. Action without Meeting:

a. 2016 Revised Tax Returns:

On February 2, 2018, a **motion** was made by Director Smith and second by Director Sakwa to accept the 2016 tax returns. A vote was called and motion passed with 10 Yea and 0 Nay.

b. Officer Bost to attend Zero Waste Training:

On January 31, 2018, a **motion** was made by Director Suleyman and second by Director Pfleger to approve Officer Bost to attend SWANAPoloza to become certified in Zero Waste Training with a budget not to exceed \$2,000. A vote was called and motion passed with 8 Yea and 0 Nay.

ii. Current Action Items:

Discussed items that need to be completed.

**I. New Business:**

No new business at this time.

**J. Schedule next Board Meeting:**

Next Board Meeting will be April 22, 2018, at The Chestnut in Asheville at 7:00 p.m.

**K. Adjourn:**

A **motion** was made by Officer Nestor and second by Director Smith to adjourn the meeting at 3:13 p.m. A vote was called and motion passed with no opposition.