



NC SWANA Board Retreat

October 7-9, 2019

Graylyn Estates

1900 Reynolda Road

Winston Salem, North Carolina 27106

A. Call meeting to order:

The NC-SWANA board meeting was called to order by President Mike Brincheck at 9:05 a.m. on October 7, 2019.

Present:

Board Members in attendance: President Mike Brincheck, Vice President Scott Bost, Secretary Tracy Nestor, Treasurer Rodney Hamby, Director Amanda Bader, Director Joe Hack, Director Ray Hoffman, Director Michael Plummer, Director Michele Sakwa, Director Marcie Smith, Past President Chris Stahl, Director Elect Heather Cashwell, Director Elect Dane Pedersen.

Board Members not in attendance: Director John Pfleger, Director Joe Suleyman, Director Elect Ellen Price.

B. Review/Approve Agenda:

Board reviewed and discussed the meeting agenda. A **motion** to approve the agenda was made by Officer Hamby and second by Office Bost. After a brief discussion, a vote was called and the motion to approve the agenda with passed with no opposition.

C. Review/Approve Minutes:

Board reviewed and discussed the June 18, 2018, Board meeting minutes. A **motion** to approve minutes was made by Officer Hamby and second by Director Smith. There was no discussion, a vote was called and motion passed with no opposition.

Board reviewed and discussed the August 26, 2019, Annual Business meeting minutes. A **motion** to approve minutes was made by Officer Hamby and second by Officer Bost. There was no discussion, a vote was called and motion passed with no opposition.

D. Old Business:

a. Votes Without Meeting:

1. Contract Amendment - August 29, 2019 Officer Brincheck requested a vote without meeting on a \$2,000 Contract Amendment for Coordinator Beverly Hester. A **motion** was made by Director Hack and second by Officer Tracy Nestor. After a brief discussion a vote was called and the motion passed with Nine (9) yeas. Three (3) Board members did not submit a vote.

b. Bylaws (Revisions/Adoption):

Board discussed amending the Bylaws concerning members of NC-SWANA having to be a member in good standing for one (1) year before being eligible to become a Board Member. A **motion** was made by Director Hack to remove the one (1) year stipulation and amend the By-Laws to the National Standard per the March 4, 2019 email from SARA Bixby on Chapter governance steps, seconded by Officer Hamby. After a brief discussion a vote was called and the motion passed with no opposition.

c. Nominations Committee Report:

The 2019 Nominations Committee included Officer Brincheck, Officer Bost, and Director Sakwa.

1. Officer Brincheck opened a discussion on the following Officer appointments for October 2019. According to the By-Laws, the following changes in Officers will occur as follows.
Current President, Mike Brincheck, transfers to Past President position.
Current Vice President, Scott Bost, transfers to President position.
Current Secretary, Tracy Nestor, transfers to Vice President position.
Current Treasurer, Rodney Hamby is relinquishing his seat on the Board.

Directors terms expiring September 30, 2019: Joe Hack, John Pfleger, Michele Sawka, and Marcie Smith.

Director John Pfleger expressed an interest to remain on the Board for an additional two (2) year term.

Officer Brinchek reported that NC SWANA received letters of interest from Dane Pedersen, Ellen Price, Heather Cashwell, and Angel White.

A discussion was held on October 1, 2019, with Board members on the following Nominations Committee's recommendations:

- Director John Pfleger remain on the Board for another two (2) year term;
- Director Joe Hack transfers to the Secretary position;
- Director Michael Plummer transfers to the Treasurer position;
- Heather Cashwell to fill the seat of Director Joe Hack;
- Ellen Price to fill the seat of Director Michele Sakwa;
- Dane Pedersen to fill the seat of Director Marcie Smith.

A **motion** was made by Director Hack and second by Officer Bost for the changes to become effective October 1, 2019. After a brief discussion a vote was called and the motion passed with no oppositions.

d. Treasurer Report:

Officer Hamby presented the 2018-2019 financials. A **motion** to approve the 2018-2019 financials was made by Director Sawka and second by Officer Bost. After a brief discussion a vote was called and the motion passed with no oppositions.

E. Recess Meeting:

Meeting went into recess at 9:50 a.m.

F. Meeting Called to Order:

Meeting was called to order by Officer Bost at 10:02 a.m.

a. Seating of Officers and Directors:

Officer Bost introduced new Directors Heather Cashwell and Dane Pedersen, who were in attendance, and gave a brief biography of new Director Ellen Price who was unable to attend.

The Seating of Officers and Directors are as follows:

President, Scott Bost

Vice President, Tracy Nestor

Secretary, Joe Hack

Treasurer, Michael Plummer

Past President Mike Brinchek

Directors: Amanda Bader, Heather Cashwell, Ray Hoffman, Dane Pedersen, John Pfleger, Ellen Price, Chris Stahl, Joe Suleyman.

A **motion** was made by Office Nestor and second by Officer Brinchek to accept the Board as seated. There was no discussion, a vote was called and the motion passed with no opposition.

b. NC SWANA Board Policies Review:

Policy review was tabled until Wednesday so new members could review.

G. New Business:

a. Officer Reports:

1. Past – President:

Officer Brinchek gave parting remarks.

2. President:

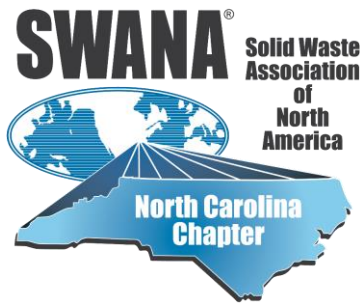
Officer Bost discussed his vision for the future of NC SWANA and how the Board can improve membership benefits.

3. Vice President:

Officer Nestor thanked Officer Brinchek for his contribution to the Board and is looking forward to Officer Bost's leadership.

4. Treasurer:

Officer Plummer discussed contracting with an accounting firm to oversee NC SWANA's finances. This discussion was tabled until after lunch.



5. Secretary:
No report.

6. Advisory Board:
Officer Brinchek explained what the SWANA Advisory Board responsibilities were and that meetings are in conjunction with Wastecon.

7. Safety Ambassador
No report.

b. Assignment of Committee Chairs:

The following Committee Chairs and Vice Chairs are as follows:

1. Programs/Arrangements: Chair: Officer Tracy Nestor; Officer Mike Brinchek and Director Ellen Price
2. Road-E-O: Chair: Director John Pfleger; Member Marcie Smith
3. Scholarship: Chair: Director John Pfleger; Vice-Chair: Dane Pedersen; Director Amanda Bader
4. Membership: Chair: Director Chris Stahl; Vice-Chair: Dane Pedersen; Officer Mike Plummer
5. Training: Co-Chairs: Officer Scott Bost and Director Chris Stahl; Directors Amanda Bader, Ray Hoffman and Heather Cashwell
6. Audit: Chair: Officer Mike Brinchek; Director Ellen Price, Members Rodney Hamby and Michele Sawka
7. Technical & Policy: Chair: Ray Hoffman; Vice Chair Mike Brinchek; Director Amanda Bader
8. Newsletter/Website: Chair: Chris Stahl; Vice Chair: Director Mike Plummer; Director Dane Pedersen; Members Michele Sawka and Beverly Hester
9. Waste Reduction and Recycling/Education and Outreach: Co-Chairs: Directors Joe Suleyman and Heather Cashwell
10. Bylaws: Chair: Officer Joe Hack; Director Heather Cashwell
11. Safety Ambassador: Director John Pfleger
12. Nominations: Chair: Officer Scott Bost; Vice Chairs: Officers Mike Brinchek and Tracy Nestor

H. Other Business of the Board.

a. Audit Committee:

Past President Brinchek opened a discussion with the Board on entering into a contract with MPCompany LLC to facilitate NC SWANA finances. A **motion** was made by Officer Brinchek and second by Officer Nestor to enter into a contract with MPCompany for one (1). Transition fees are not to exceed \$5,000 and a monthly fee not to exceed \$400. After a discussion a vote was called and motion passed with no opposition.

b. Upcoming Conferences (Through 2021)

1. Spring Workshop Series:

Board discussed additional workshops for membership to earn CEU's.

2. Fall 2020 Conference:

Fall Conference is scheduled for September 15-16, 2020 at Hotel Ballast in Wilmington.

3. Spring 2021 Conference (Quad State Year):

Board discussed holding the 2021 Spring Conference and Road-E-O the same week in Asheville, NC.

4. Quad State 2021 – Virginia

Board discussed how NC SWANA will participate.

c. Workshop and CEU Offerings:

1. Transfer Station Short Course:
Board discussed locations and number of workshops to provide.
 2. Landfill Gas, Leachate and Other Training Opportunities:
Office Bost and Director Stahl discussed current training and additional courses such as Landfill Gas and Leachate for 2020.
- d. Policy Review:
Policy review resumed from Tuesday, October 8, 2019. **A motion** was made by Officer Plummer and second by Officer Nestor to amend the Asset Tracking Policy purchasing limits for the President from \$500 to \$1,000 and Board Members from \$250 to \$500. After a brief discussion a vote was called and motion passed with no opposition.
- e. Funding Opportunities:
1. Study Projects that Benefit Membership
Director Hoffman discussed the possibility of starting a group to research projects that NC SWANA would benefit the membership.
 2. Partnering w/Universities, Technical Colleges, etc.
Board discussed ideas on how to encourage college students to be more involved in the solid waste industry.
 3. YP Mentoring Opportunities
Scholarship committee is to review the possibility of supporting community college with funding.
- f. SWANA National Conference Interest:
No members will be attending Wastecon, but some may attend Swanapalooza.
- g. Website:
Board discussed pros and cons of current website and decided to research other websites.
- h. Rules Review Process:
Director Hoffman updated the Board on upcoming meetings and the Technical Committees involvement.
- I. Annual Review of Chapter Facilitator:**
Beverly Hester was excused from the meeting so Board could discuss the Chapter Facilitator annual review.
- Board discussed renewing the contract, A motion was made by Officer Brinchek that the President review the task and make a recommendation to renew the contact as is or amend to reflect any changes in scope. Seconded by Officer Hack. The motion passed.
- J. Schedule 2019-2020 Board Meetings:**
Next meeting to be scheduled for January 15, 2020. Location to be determined
- K. Adjourn:**
A **motion** was made by Director Bader and second by Director Cashwell to adjourn the meeting at 11:51 a.m. There was no discussion, a vote was called and the motion passes with no opposition.
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